

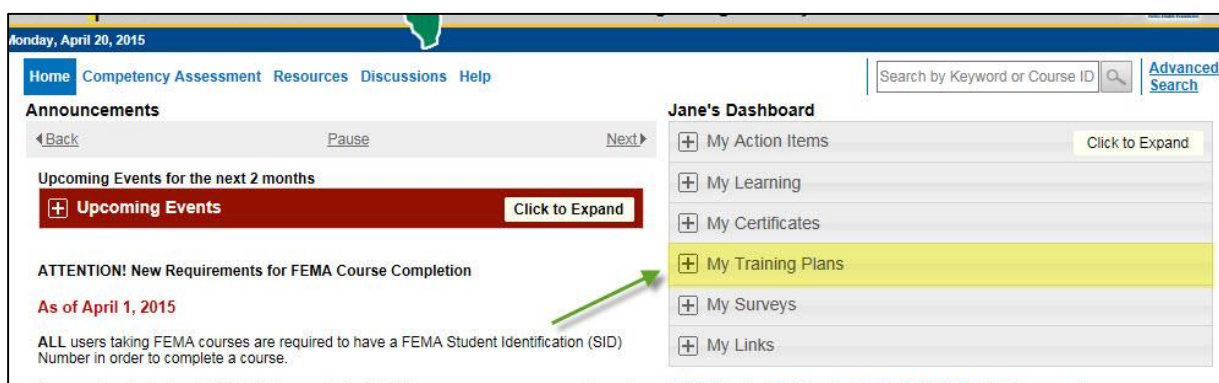
TRAIN Florida Training Plans

The TRAIN Florida system allows learners to enroll themselves into any available training plan. Because TRAIN Florida is a learner based system, and a strong emphasis is placed on professional development, it would be beneficial to be aware of the process so that you can assist a learner with enrolling themselves, if needed.

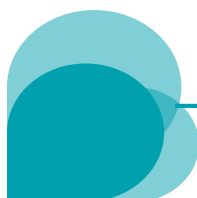
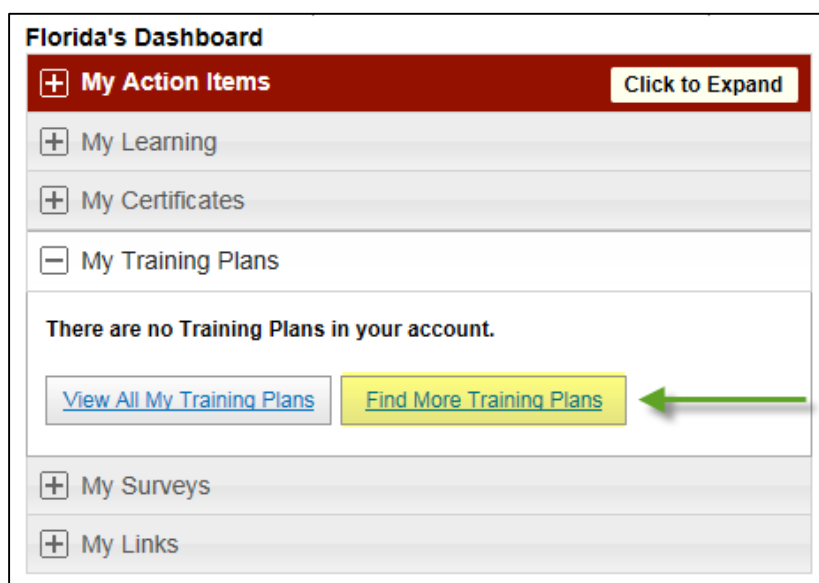
Training Plans – Learner Enrollment

Step 1: Instruct the learner to log in to [TRAIN Florida](#)

Step 2: Next direct the learner to their **My Training Plans** tool in the Dashboard on their homepage.



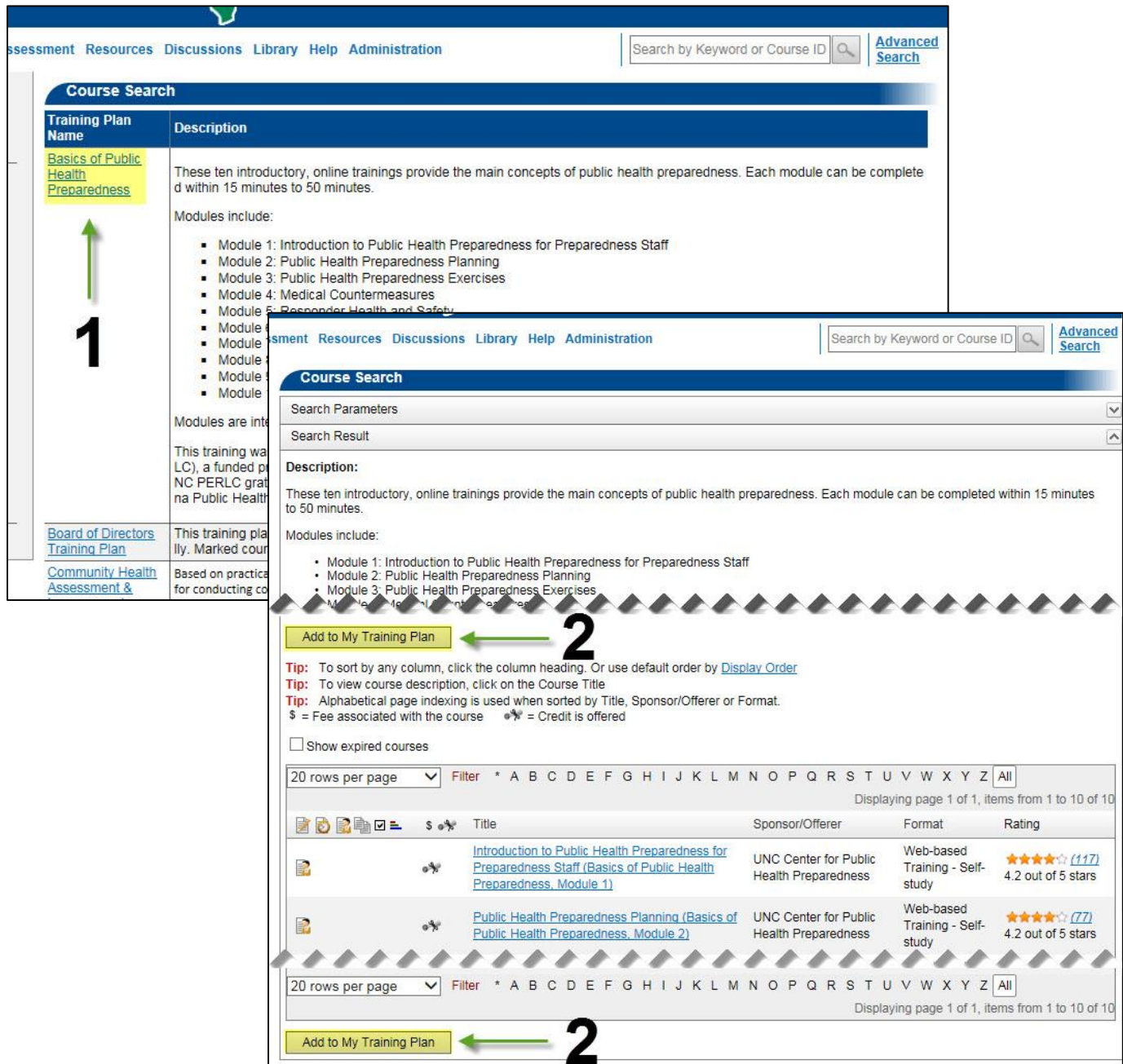
Step 3: Once the menu is open, click the **Find More Training Plans** button.



Step 4: The learner will be re-directed to the training plans **Course Search** page. All training plans made available for their grouping will be displayed, along with a description.

By clicking the **Training Plan Title (1)** the learner can view the list of courses assigned to the plan and review the courses individually by clicking the course titles.

The learner can choose to register for the Training Plan by clicking the **Add to My Training Plan** button **(2)**.



Course Search

Training Plan Name	Description
Basics of Public Health Preparedness	These ten introductory, online trainings provide the main concepts of public health preparedness. Each module can be completed within 15 minutes to 50 minutes. Modules include: <ul style="list-style-type: none"> Module 1: Introduction to Public Health Preparedness for Preparedness Staff Module 2: Public Health Preparedness Planning Module 3: Public Health Preparedness Exercises Module 4: Medical Countermeasures Module 5: Responder Health and Safety Module 6: Incident Management Module 7: Public Health Preparedness Planning Module 8: Public Health Preparedness Exercises Module 9: Medical Countermeasures Module 10: Responder Health and Safety
Board of Directors Training Plan	This training plan is for the Board of Directors. Marked course.
Community Health Assessment & Planning	Based on practical experience for conducting community health assessments.

Course Search

Search Parameters: [v]
Search Result: [^]

Description:
These ten introductory, online trainings provide the main concepts of public health preparedness. Each module can be completed within 15 minutes to 50 minutes.

Modules include:

- Module 1: Introduction to Public Health Preparedness for Preparedness Staff
- Module 2: Public Health Preparedness Planning
- Module 3: Public Health Preparedness Exercises
- Module 4: Medical Countermeasures
- Module 5: Responder Health and Safety
- Module 6: Incident Management
- Module 7: Public Health Preparedness Planning
- Module 8: Public Health Preparedness Exercises
- Module 9: Medical Countermeasures
- Module 10: Responder Health and Safety

Add to My Training Plan

Tip: To sort by any column, click the column heading. Or use default order by [Display Order](#)
Tip: To view course description, click on the Course Title
Tip: Alphabetical page indexing is used when sorted by Title, Sponsor/Officer or Format.
 \$ = Fee associated with the course * = Credit is offered

☐ Show expired courses

20 rows per page Filter * A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

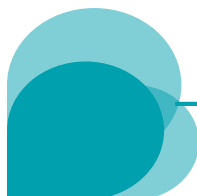
Displaying page 1 of 1, items from 1 to 10 of 10

Title	Sponsor/Officer	Format	Rating
Introduction to Public Health Preparedness for Preparedness Staff (Basics of Public Health Preparedness, Module 1)	UNC Center for Public Health Preparedness	Web-based Training - Self-study	★★★★☆ (117) 4.2 out of 5 stars
Public Health Preparedness Planning (Basics of Public Health Preparedness, Module 2)	UNC Center for Public Health Preparedness	Web-based Training - Self-study	★★★★☆ (77) 4.2 out of 5 stars

20 rows per page Filter * A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

Displaying page 1 of 1, items from 1 to 10 of 10

Add to My Training Plan





How to Assist Learners Enrolling in a Training Plan

→ It's a New Day in Public Health

Step 5: Once the learner has registered in a training plan, it will be listed in the **My Training Plans** tool in the Dashboard on their homepage.

NOTE: When a learner enrolls themselves into a training plan, they are not automatically registered into each course. Learners must register for each course listed in the training plan.

Learners also have the ability to remove themselves from a self-enrolled training plan at any time. However, this will not delete completed courses within the plan or withdraw the learner from courses that are in progress at the time of removal.

Jane's Dashboard

- + My Action Items Click to Expand
- + My Learning
- + My Certificates
- My Training Plans**

Training Plan Name	Status	Date Started	Date Due
Basics of Public Health Preparedness	0/10	Not started	

[View All My Training Plans](#) [Find More Training Plans](#)

- + My Surveys
- + My Links

If you have any questions or need assistance regarding How to Assist Learners Enrolling in a Training Plan, please contact your organization's Site Administrators.

For the **DOH LMS Site Administrators** please call **850-245-4008** or email DOHLMSSupport@flhealth.gov.

